

Tuesday, December 15, 2020

6:00PM

[Zoom](#)

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Sauleaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

LATE ADDITIONS (SC-2020-18)

2020-18/1 **SPEAKERS BUSINESS**

2020-18/1a **Announcements - The next meeting of Students' Council will take place on **Tuesday, January 12, 2020 at 6:00PM** via Zoom.**

Join Zoom Meeting

<https://us02web.zoom.us/j/85930413193?pwd=VXhCQnh2RHhkN0V4b0NXNTFZQjhUQT09>

Meeting ID: 859 3041 3193

Passcode: 683150

2020-18/2 **PRESENTATIONS**

2020-18/2a **BOSE MOVES TO** allow Engineering Students' Society FAMF 2020-2021 proposal presentation.

See SC-2020-18.22

2020-18/3 **EXECUTIVE COMMITTEE REPORT**

2020-18/4 **BOARD AND COMMITTEE REPORT**

2020-18/5 **OPEN FORUM**

2020-18/6 **QUESTION PERIOD**

2020-18/7 **BOARD AND COMMITTEE BUSINESS**

2020-18/8 **GENERAL ORDERS**

2020-18/9 INFORMATION ITEMS

2020-18/9a Presentations (Including slides for The Landing's presentation + Engineering Students' Society Presentation)

See SC-2020-18.13-14.21-22

2020-18/9b Engineering Students' Society Faculty Association Membership Fee Proposal 2020-2021

See SC-2020-18.23

2020-18/9c Organization for Arts Students and Interdisciplinary Studies (OASIS) Faculty Association Membership Fee Proposal 2020-2021

See SC-2020-18.24

2020-18/9d Additional Letters of Support for SVPC motion

See SC-2020-18.25

2020-18/9e Finance Committee Fall Trimester Report

See SC-2020-18.26

2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover Draper

Email David.draper@su.ualberta.ca


Action Requested Information Items

Information Items

Abstract

Presentation for the Landing Advisory Committee

Attachments

 2020_21 Presentation to Students' Council_ S...

Introduction to the Student Advisory Committee!

Brought to you by The Landing's Advisory Committee!

Treaty 6

We want to begin by acknowledging the land, first and foremost, and the responsibility we have to our community, especially to Two Spirit and Queer/Trans FNMI students.

- Colonization is the basis of the cis-heteropatriarchy in Canada
 - We must acknowledge our history before we can change the world going forward
-

Meet the Advisors

Terms of Reference-- Purpose

- To propose recommendations on behalf of the members of the LGBTQ2SPIA+ community to have their interests represented through The Landing's objectives and programming, as well as within the Students' Union framework
 - Intended to create solidarity with all intersections of identity within the community through the Landing and Students' Union's frameworks
-

The Advisory Committee's Values

1. Intersectionality
 2. Consent
 3. Respect
 4. Trust
-

Terms of Reference--Duties

- Staying up to date on The Landing and SU's policies and practices
 - Gauging the Student Body (but not research)
 - Formulating recommendations
 - Presenting to Students' Council today
 - Creating an end of the year report with recommendations and progress on LGBTQ2SPIA+ advocacy and needs on campus
 - Requesting meetings with SU Executives and/or Students' Council depending on urgency
-

Questions?

2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover Bose

Email amlan@ualberta.ca

Action Requested Presentation

Presentation

Motion BOSE moves to allow Engineering Students' Society FAMF 2020-2021 proposal presentation.

Abstract

ESS intends to renew its FAMF proposal

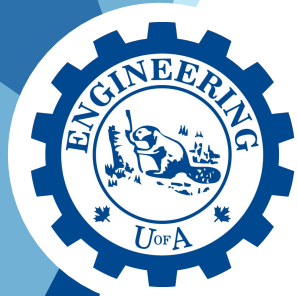
Next Steps

Council will be voting on whether or not to approve this proposal

Attachments



December 15, 2020_21 - ESS FAMF Renewal....



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2020 ESS FAMF Renewal

Students' Council - December 15, 2020

Agenda

- Summary
- Purpose
- Amount
- Scope
- Fee Lifetime
- Opt-Out Mechanism
- Allocation
- Financial Oversight
- What does FAMF provide for?
- Consultation
- Endorsement

Summary

The Faculty Association Membership Fee (FAMF) is used to fund on-campus and online (engineering) initiatives such as:

- Discipline Clubs
- Engineering Student Groups
- Engineering student activities, conferences, seminars
- University of Alberta Engineering Competition
- Health and Wellness Initiatives
- Professional Development events and services
- GEER Week
- Engineering Carnival

Much of this funding is vital to the aforementioned groups and activities and will allow for the long term continuance of on-campus initiatives.

Purpose

As the Engineering Students' Society, and the Faculty Association for engineering, our mission is:

“to promote professional awareness among engineering students by encouraging a sense of unity and integrity through the combined efforts of all engineers working together in both social and technical activities.”

The Faculty Association Membership Fee (FAMF) allows the Engineering Students' Society (ESS) to offer a wide range of events and services that aim to fulfil this mission.

Amount

Each full-time and on-campus student in the Faculty of Engineering shall be required to pay **\$10.00 per term** as a FAMF. Part-time students and off-campus students pay \$0.00 per term. Visiting and Special students as defined by the University of Alberta are exempt from payment under the Bylaws.

Scope

Replace the current FAMF with a new FAMF model that is similar in amount (\$10 per term per student) and differs in funding allocation. The proposed FAMF has a three year period beginning in Fall Term 2021.

Fee Lifetime

The engineering will be collected **starting Fall Term 2021 and will be collected until Winter Term 2024, inclusive.** The expiry will occur on August 31, 2024.

The three year term was decided upon based on the ever-changing needs of the engineering students, and the clubs for which many are a part of.

Opt-out Mechanism

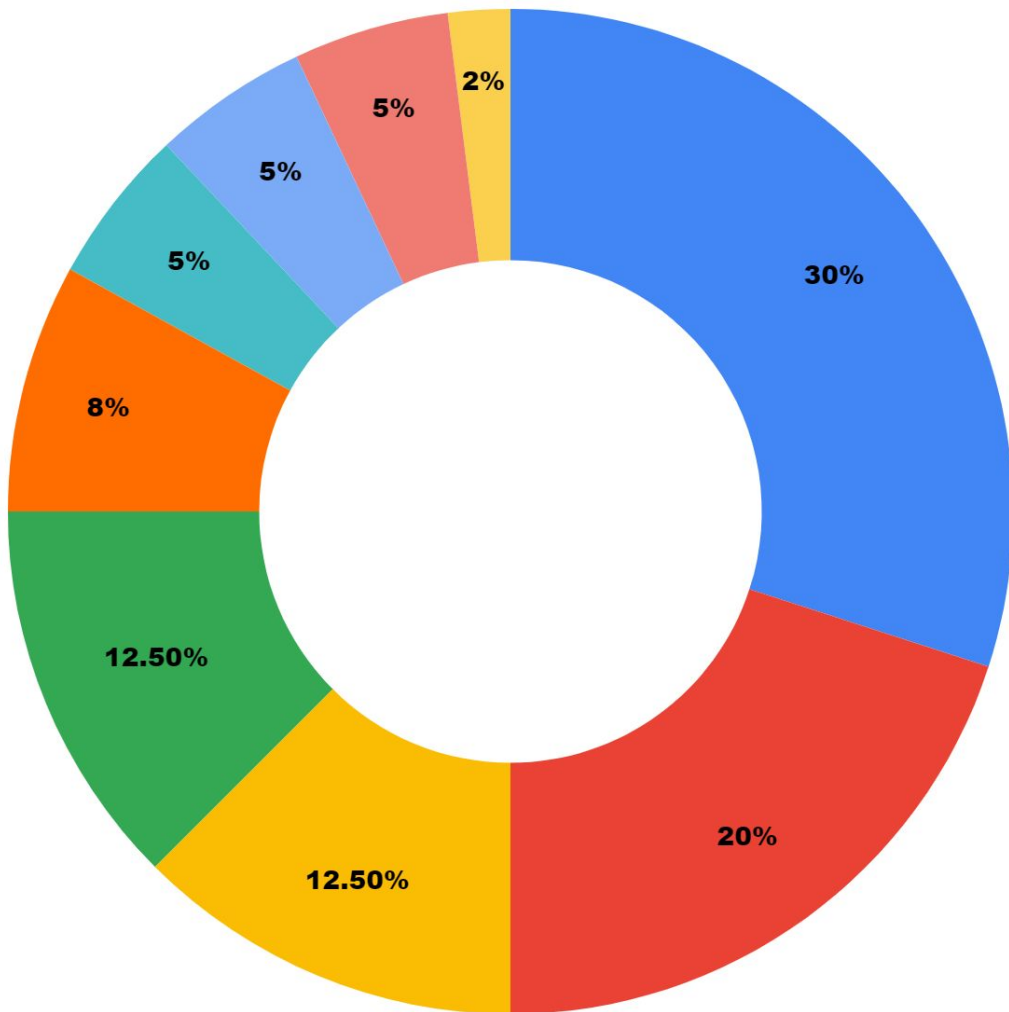
The **ESS** will be responsible for administering the opt-out mechanism for the FAMF. **Engineering students must provide written notification of their intent to opt-out** of the FAMF during the term they have paid. The **ESS shall release reimbursements within one month of receiving the funds** from the Registrar's Office (via the Students' Union). A reimbursement form will be provided on the ESS website.

Allocation

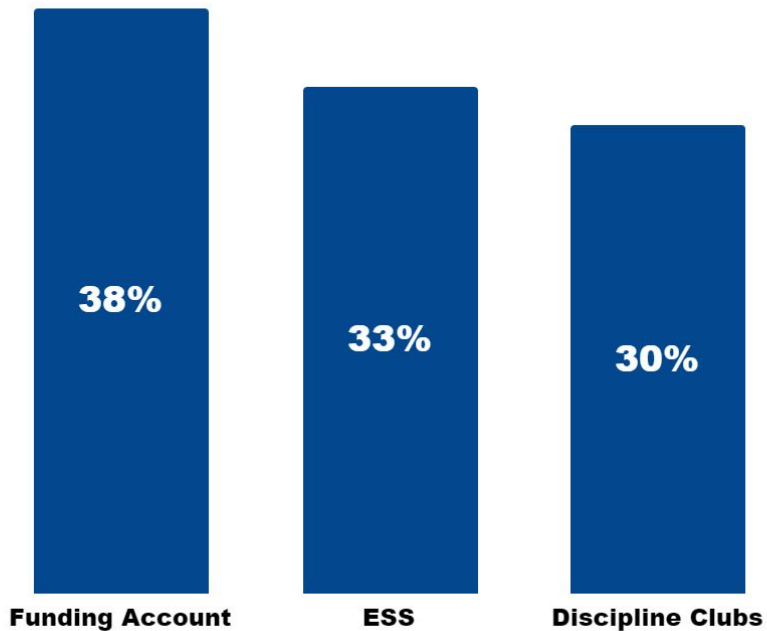
Allocation	Description	Amount
Discipline Clubs	To be allocated to the Discipline Clubs*	30%
Engineering Student Group Fund	To be allocated to Engineering Student Groups through the funding committee	20%
Engineering Student Activities Fund	To be allocated to engineering students through the funding committee	12.5%
GEER Week	To the ESS to cover the costs of GEER Week	12.5%
Health and Wellness	To the ESS to cover the costs of health and wellness services provided	8%
Engineering Public Good Fund	To be allocated to engineering students through the funding committee	5%
Professional Development	To the ESS to cover the costs of professional development services provided	5%
Conferences and Competitions	To the ESS to cover the costs of sending students to engineering conferences and competitions, as well as to cover the costs of hosting the University of Alberta Engineering Competition	5%
Engineering Carnival	To the ESS to cover the costs of the Engineering Carnival	2%

*Half (15%) of the allocated funds for discipline clubs will be distributed on a per capita basis and the remaining half (15%) will be distributed equally.

Allocation



- Discipline Clubs
- Engineering Student Group Fund
- Engineering Student Activities Fund
- GEER Week
- Health and Wellness
- Engineering Public Good Fund
- Professional Development
- Conferences and Competitions
- Engineering Carnival



Financial Oversight

The ESS will require proposals from the recipients of the FAMF monies who are not the ESS or Discipline Clubs. These proposals will outline the anticipated expenditures to be made with the allocated funds, further requirements for the proposals are dictated by the [ESS Policy Manual](#). These proposals will be evaluated and approved by the Engineering Students' Society's Undergraduate Funding Committee as per the ESS Policy Manual sections B.2.4, C.2.2, C.2.3 and C.2.4, which can be found in *Appendix I: ESS Policy*. The ESS will also require annual reports indicating how funds received have been spent from each of the recipients (excluding the ESS). The Board of Directors of the ESS is delegated the authority to require each of the recipients to provide the Board a satisfactory accounting of their spending of the fee money and may withhold allocated funds if no such accounting is provided. Additionally, the annual budget of the society, which accounts for the use of FAMF monies, must be ratified by the Board of Directors as per the ESS Policy Manual section B.2.1. The ESS will be accountable to the Students' Council with respect to financial oversight as required by Students' Union Bylaw 8200.

- Recipients of FAMF monies who are not the ESS or Discipline clubs are required to present proposals to the funding committee
- The ESS Board of Directors will oversee distributed funds, as well as ratify the annual budget of the society
- The ESS will be accountable to the Students' Council with respect to financial oversight as required by Students' Union Bylaw 8200

What does FAMF provide for?

Discipline Clubs - 30%

Oftentimes, discipline clubs are the first point of contact for students and are a provider of many services and events to their respective student populations. The following is a list of some of the services and events provided by discipline clubs.

- Student Competitions
- Merchandise Sales
- Hackathons and Workshops
- Technical and Guest Speaker Events

Engineering Student Group Fund (ESGF) - 20%

Similar to the discipline clubs allocation, the ESGF will provide funding to non-discipline club engineering student groups. The following is a list of some of the eligible student groups

- Diversity in Engineering (DivE)
- EcoCar
- Future Creators
- Engineers in Action

Engineering Student Activities Fund - 12.5%

ESAF is purposed to help engineering students attend seminars, conferences or sessions related to their engineering education. These activities help enrich the educational experience and also allow for networking opportunities for students.

GEER Week - 10%

Dating back to 1942, GEER Week has been a staple in engineering life at the university for generations. The events within GEER Week provide students with relief from academics, through the opportunity to participate in activities unrelated to their degree.

Health and Wellness - 8%

Health and wellness initiatives allow for engineering students to destress and maintain a healthy and active lifestyle, while also being informed on supporting others in distress. The following are a list of some of the ESS health and wellness initiatives:

- Mental health workshops and training
- Online workout challenges
- Take a break events
-

Engineering Public Good Fund - 5%

EPGF is purposed to help improve the quality of life of engineering students by allowing any student to pursue a project which is to improve the day to day experience of all undergraduate engineering students.

Professional Development - 5%

Funding for professional development initiatives will provide members with career building skills and professional awareness. The following are a list of some of the services and events provided by professional development initiatives:

- ESS Public Speaking Program
- Excel and VBA workshops
- Other software workshops
- ESS Career Fair

Conferences and Competitions - 5%

Funding for conferences and competitions will mainly provide for hosting the University of Alberta Engineering Competition (UAEC). Surplus funds are used to subsidize the cost of sending student delegates to conferences, as well as regional and national engineering competitions.

Engineering Carnival - 2%

The Engineering Carnival is a traditional event held by the ESS to welcome students to campus and expose them to a variety of opportunities in our community. The event includes outreach and recruitment by Engineering Student Groups, as well as philanthropic elements such as charity dunk tanks.

Consultation

The data and feedback in this report was collected in two primary methods:

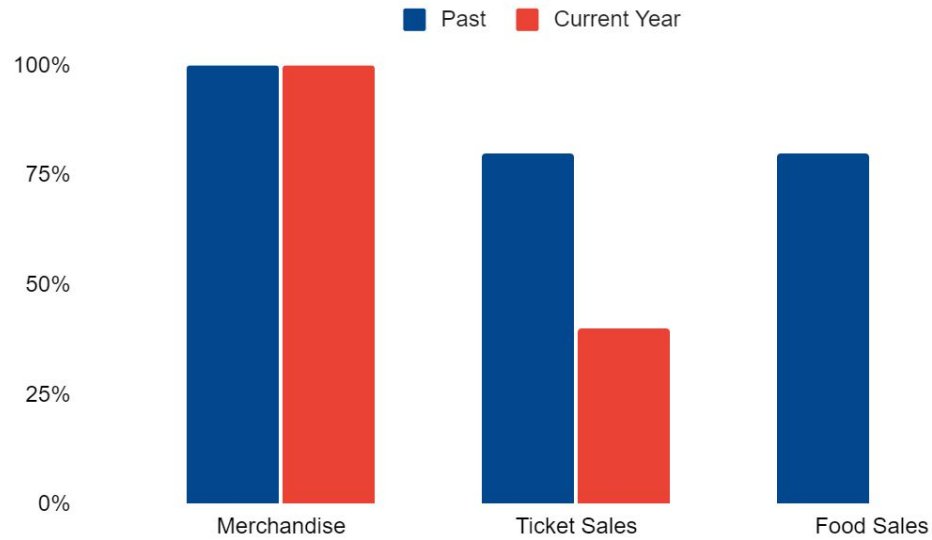
1. Discipline Club feedback via one-on-one consultation
2. Direct student feedback via survey

Consultation impacted the decision to propose a FAMF renewal, the amount, and the allocations for funding.

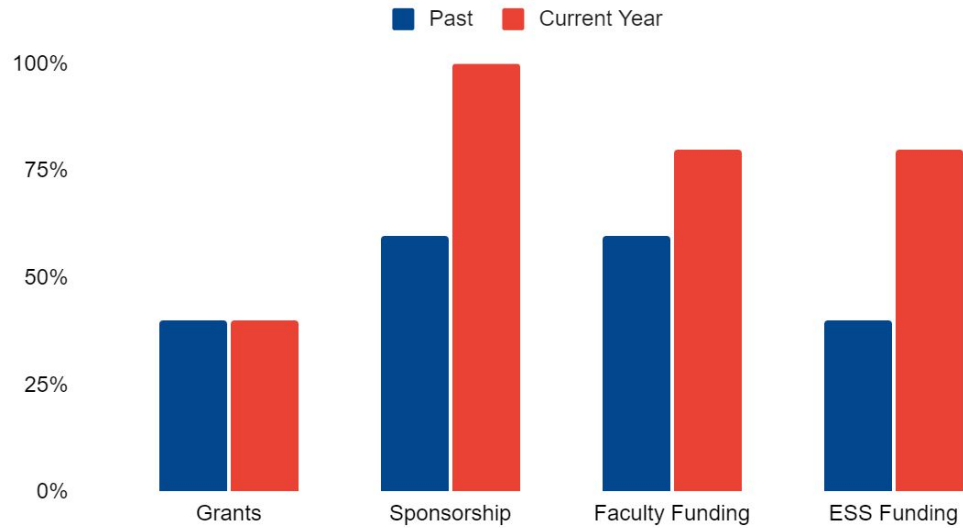
Discipline Club Consultation

Discipline clubs were invited to a consultation meeting in August. Out of 9 clubs, 5 attended consultation meetings. The following is a summary of the feedback and implementation.

Revenue Sources in Past vs. Expected Revenue Sources in 2020/21



Funding Sources in Past vs. Expected Funding Sources in 2020/21



100% of Discipline Clubs were aware of FAMF and the amount of funding received

100% of Discipline Clubs were in support of accessing additional funding from the Engineering Student Group Fund due to the current pandemic

60% of Discipline Clubs were in favour of receiving the largest allocation of funding

80% of Discipline Clubs were in favour of a distribution model in which they received a flat percentage of funds, and the remainder being distributed on a per capita basis

“Either the ESS needs to provide students more direct support, or discipline clubs need to receive more support in funding to provide for their students”

“Discipline clubs could distribute funds to project groups if the ESS funds were replaced with a larger allocation for discipline clubs”

“Mental health services need more funding; dogs are great - but that doesn't really cut it.”

Discipline Feedback Implementation

It was clear that discipline clubs would receive a large reduction in revenue and funding due to the ongoing pandemic. Additionally, it was clear that discipline clubs were in need of additional financial support prior to the pandemic. Thus, the discipline club allocation increased significantly.

Most clubs were in favour of a distribution model that provided a flat rate, as well as a per capita rate and this model has been implemented in the proposal.

Finally, the suggestion of an increase to funding for health and wellness has been implemented.

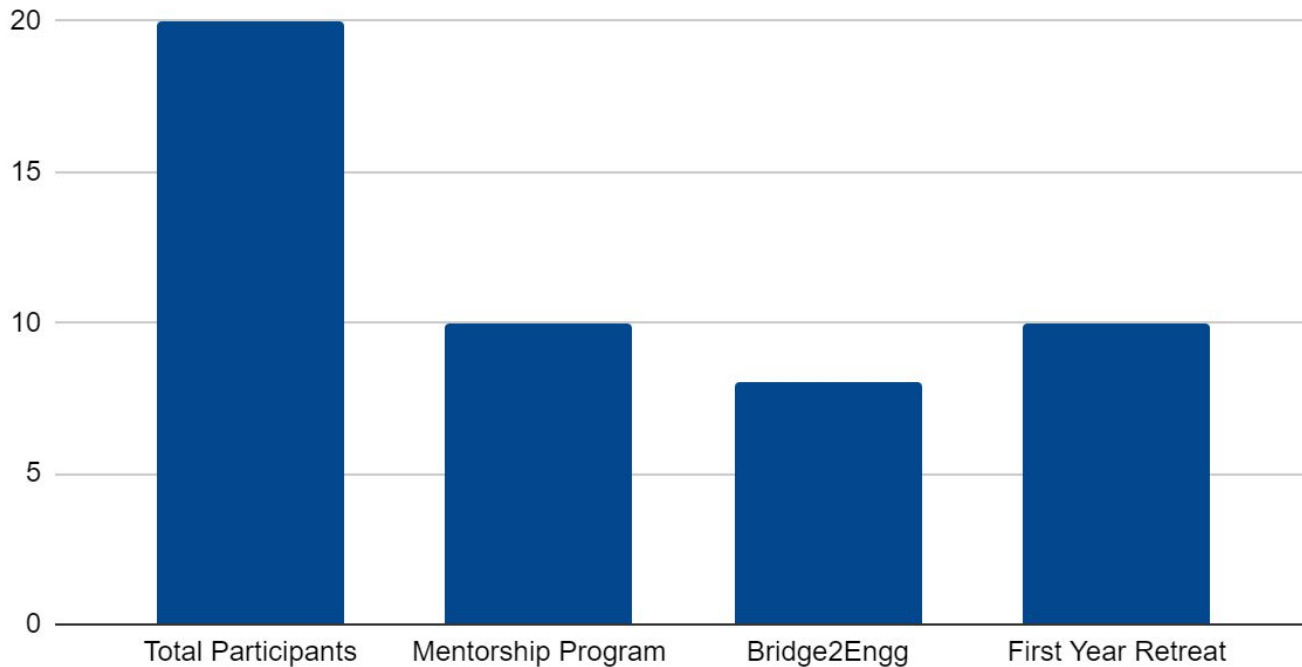
Student Consultation

A survey was sent to students via *EnggLink*, the engineering student newsletter, as well as shared on the ESS Instagram and Facebook pages. A video with a brief overview of FAMF was included with the survey.

The survey first asked participants for their year of study. If they indicated they were a first year student, they were prompted with a question regarding the online services provided for first year students. If they indicated they were a second year or higher student, they were prompted with questions regarding past on-campus events and services.

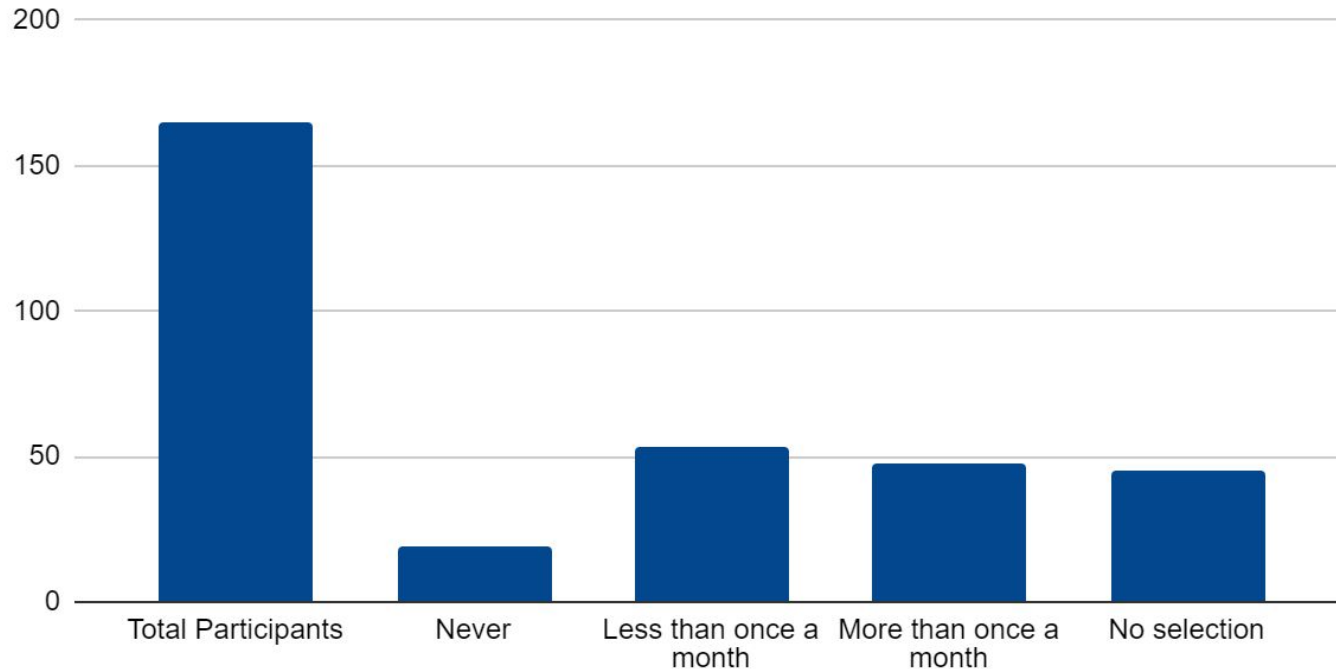
The survey received 185 responses, in which 20 participants were first year students and 160 participants were upper year students.

Have you participated in any of the following initiatives? Check all that apply.



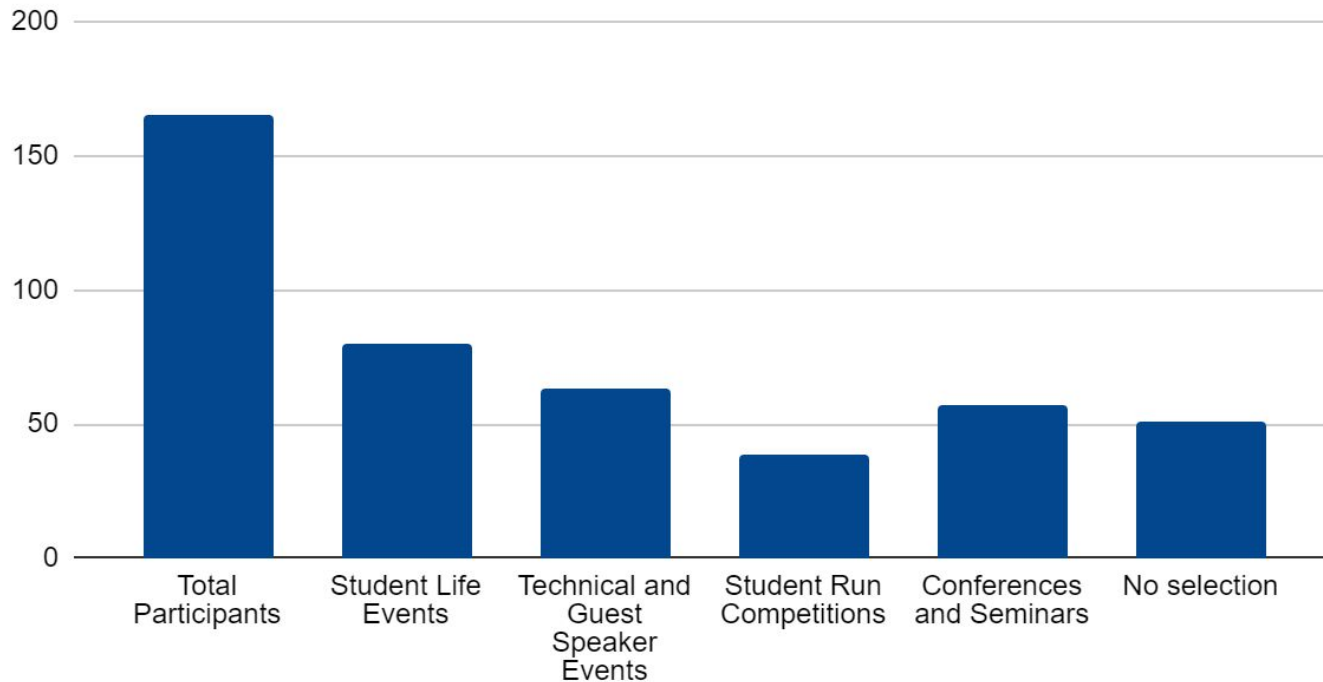
It was found that incoming students were still inclined to participate in community events and services provided in an online format. Additionally, it was found that both the ESS initiatives surveyed were utilized by 50% of students, while the Faculty of Engineering service surveyed was only utilized by 40% of students.

Prior to the COVID-19 pandemic, how often did you participate in events held on engineering campus?



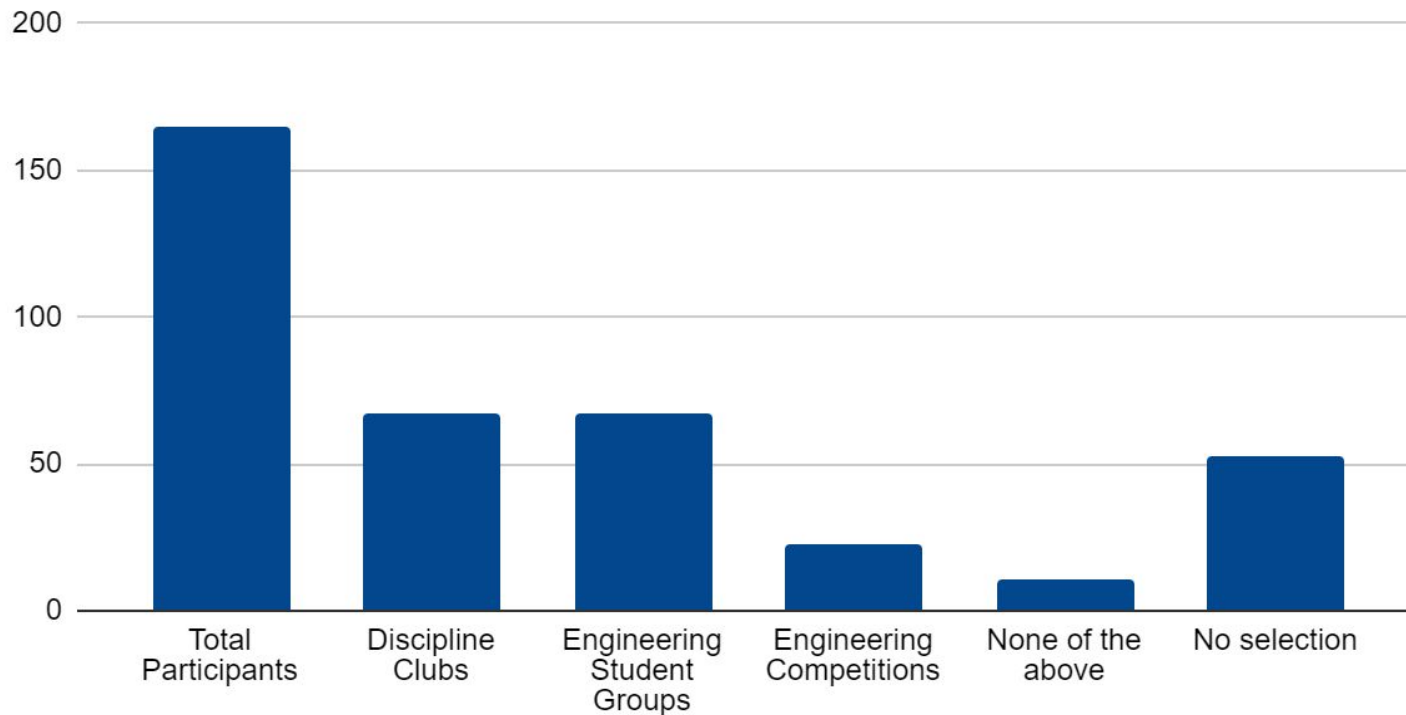
It was found that only 15.8% of upper year survey participants had never participated in community events, while 40% participated more than once a month and 44.2% participated less than once a month.

Prior to the COVID-19 pandemic, have you attended any of the following events held on engineering campus? Check all that may apply.



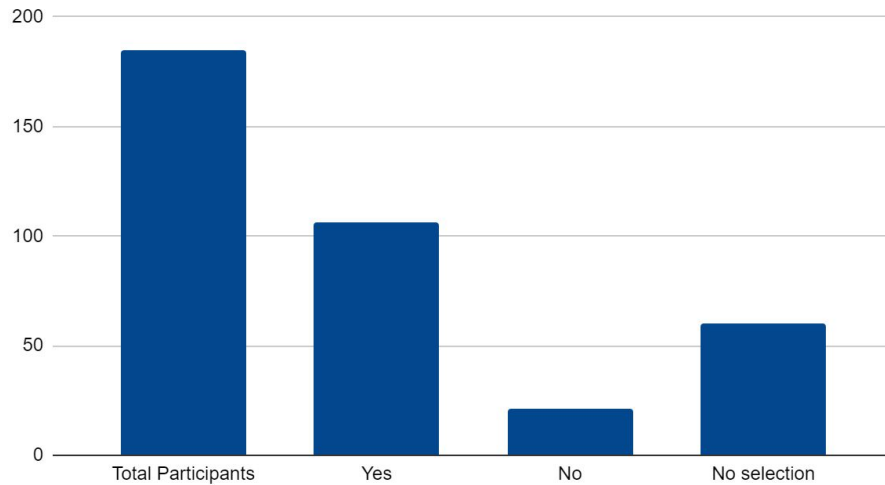
It was found that 70.2% of upper year survey participants have attended student life events, 55.3% have attended technical and guest speaker events, 50% have attended conferences and seminars and 34.2% have attended student run competitions.

Have you been involved with the following volunteer opportunities in engineering? Check all that may apply.

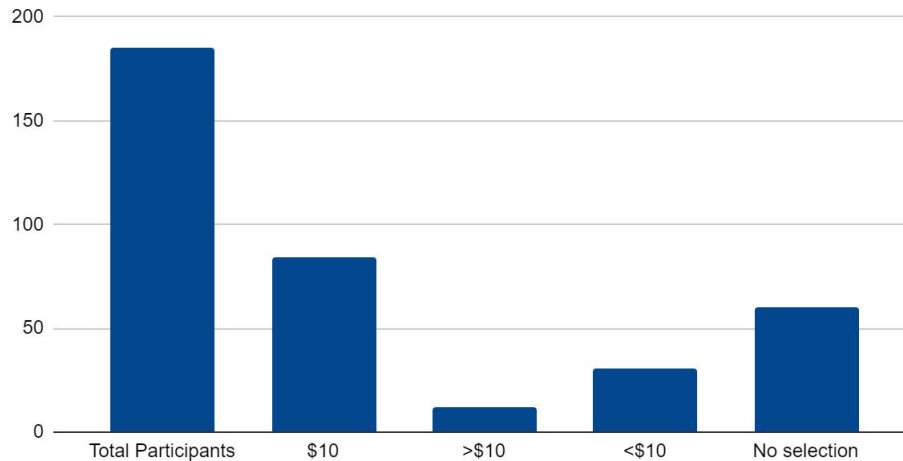


It was found that at least 61.2% of upper survey participants have been involved in extracurricular activities. Both Discipline Clubs and Engineering Student Groups have seen engagement from 59.8% of upper year participants and 20.5% of participants have been involved in engineering competitions.

Do you support the idea of renewing FAMF?



How much do you think engineering undergraduate students should pay per on campus semester?



It was found that 83.5% of participants support the idea of renewing FAMF and only 24.4% of participants believe that FAMF should be less than \$10 per term per student.

Survey Key Takeaways

1. Every initiative surveyed on, with the exception of engineering competitions, was utilized by a minimum of 50% of survey participants.
2. 84.1% of upper year participants attend events, where 40% attend events more than once a month.
3. At least 61.2% of upper year participants are involved in extracurricular activities
4. Both Discipline Clubs and Engineering Student Groups engage 59.8% of upper year participants
5. 83.5% of survey participants support the idea of renewing FAMF and only 24.4% of participants believed FAMF should be less than \$10 per term per student

Student Feedback Implementation

1. Due to the large demand for community initiatives and overwhelming support of a FAMF renewal, a renewal is being proposed.
2. Due to overwhelming support of FAMF being at least \$10 per term per student, the amount remains at \$10 per term per student.
3. Due to the large engagement with Discipline Clubs and Engineering Student Groups, a majority of the FAMF allocations are assigned to Discipline Clubs (30%), the Engineering Student Group Fund (20%), and the Engineering Carnival (2%)

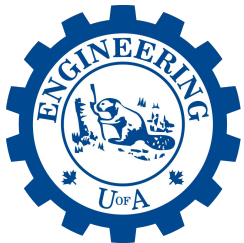
Student Feedback Implementation

4. Due to the demand for Conferences and Seminars, the allocation for the Engineering Activities Fund has slightly decreased from previous years, but still remains large (15%)
5. Due to the lack of demand for competitions, the allocation for Conferences and Competitions is significantly decreased from previous years.

Endorsement

The FAMF proposal has been endorsed by the Engineering Students' Society Board of Directors, which includes the Faculty Association Executive Team, as well as all Discipline Club Presidents (Departmental Associations).

Additionally, 58 students signed in endorsement of the FAMF proposal.



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Thank you

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2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover Bose

Email amlan@ualberta.ca

Action Requested Information Items

Information Items

Abstract

It contains the FAMF 2020-2021 allocation proposal

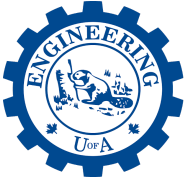
Next Steps

Council will be voting on whether or not to approve this proposal

Attachments



2020-2021 FAMF Proposal.pdf



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Engineering Students' Society Faculty Association Membership Fee Proposal 2020-2021

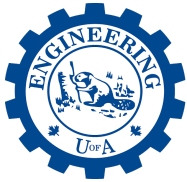
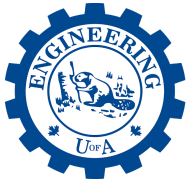


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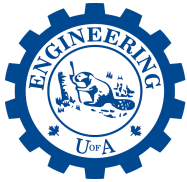
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Summary

The Faculty Association Membership Fee (FAMF) is used to fund on-campus and online (engineering) initiatives such as:

- Discipline clubs
- Engineering student groups
- Engineering student activities, conferences, seminars
- University of Alberta Engineering Competition
- Health and wellness initiatives
- Professional development events and services
- GEER Week

Much of this funding is vital to the above mentioned groups and activities and will allow for the long term continuance of on-campus initiatives.



Preamble

Data Collection

The data and feedback in this report was collected in two primary methods:

1. Discipline club feedback, collected by one-on-one consultation in August, 2020.
2. Direct student feedback, through a redcap [survey](#).

Purpose

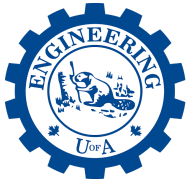
As the Engineering Students' Society, and the Faculty Association for engineering, our mission *is to promote professional awareness among engineering students by encouraging a sense of unity and integrity through the combined efforts of all engineers working together in both social and technical activities*. The Faculty Association Membership Fee (FAMF) allows the Engineering Students' Society (ESS) to offer a wide range of events and services that aim to fulfil this mission.

Amount

Each full-time and on-campus student in the Faculty of Engineering shall be required to pay \$10.00 per term as a FAMF. Part-time students and off-campus students pay \$0.00 per term. Visiting and Special students as defined by the University of Alberta are exempt from payment under the Bylaws.

Scope

The scope of this proposal is to renew the engineering FAMF. The FAMF was originally created and implemented for the 2002-2003 year with a four year term. It was then recreated for the 2006-2007 year with an expiry in August 2010. It was once again recreated in the 2010-2011 year for another four year term expiring August 31, 2015. FAMF was not collected in the 2014-2015 year and was renewed in Winter of 2015 at \$7.00 per student for a three year term ending August 31, 2019. A campaign for a \$20.00 per student FAMF was proposed in 2018, and failed to pass a referendum of engineering students. Most recently, a \$10.00 per student FAMF was created in 2018 for a two-year period, and expires on August 31, 2021. The intent is to replace the current FAMF with a new FAMF model for a three year period beginning Fall Term 2021.



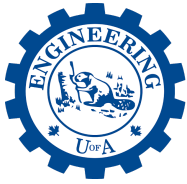
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Fee Lifetime

The engineering FAMF will be collected starting Fall Term 2021 and will be collected until Winter Term 2024, inclusive. The expiry will occur on August 31, 2024. The three year term was decided upon based on the ever-changing needs of the engineering students, and the clubs for which many are a part of.

Opt-Out Mechanism

The ESS will be responsible for administering the opt-out mechanism for the FAMF. Engineering students must provide written notification of their intent to opt-out of the FAMF during the term that they have paid. The ESS shall release reimbursements within one month of receiving the funds from the Registrar's Office (via the Students' Union). See *Appendix III: Reimbursement Form* for the full Reimbursement Form.



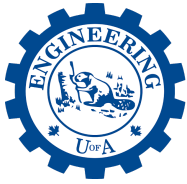
Allocation

The proposed allocation of the Engineering Students' Society FAMF is as follows:

Allocation	Description	Amount
Discipline Clubs	To be allocated to the Discipline Clubs*	30%
Engineering Student Group Fund	To be allocated to Engineering Student Groups through the funding committee	20%
Engineering Student Activities Fund	To be allocated to engineering students through the funding committee	12.5%
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Conferences and Competitions	To the ESS to cover the costs of sending students to engineering conferences and competitions, as well as to cover the costs of hosting the University of Alberta Engineering Competition	5%
Engineering Carnival	To the ESS to cover the costs of the Engineering Carnival	2%

Table 1: Proposed FAMF Allocations

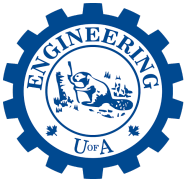
*Half (15%) of the allocated funds for discipline clubs will be distributed on a per capita basis and the remaining half (15%) will be distributed equally.



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Financial Oversight

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What Does FAMF Provide For?

Discipline Clubs

Oftentimes, discipline clubs are the first point of contact for students and are a provider of many services and events to their respective student populations. Funding will be increased due to the ongoing pandemic and due to the student demand. Many discipline clubs are facing a loss in sponsorship and revenue from lack of student run events. The following are a list of some of the services and events provided by discipline clubs:

- Popsicle Stick Bridge Competition (Civil and Environmental Students' Society)
- Merchandise Sales (Various clubs)
- Hackathons (Computer Engineering Club)
- Technical and Guest Speaker Events (Various discipline clubs)

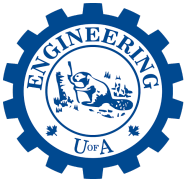
The proposed model of distributing half of the allocation on a per capita basis, and distributing half of the allocation equally, is due to the disparity in revenue and sponsorship potential. While larger discipline clubs provide services to a larger demographic of students, these clubs also receive a significantly larger portion of funding from merchandise sales, ticket sales, and industry sponsorship. The proposed model allows for smaller discipline clubs to receive enough funding for operations and growth, while still allocating more funds to clubs with larger memberships.

Engineering Student Group Fund (ESGF)

Similar to the discipline clubs allocation, the ESGF will provide funding to non-discipline club engineering student groups. Engineering student groups contribute to student life and are a major part in building the engineering community at the university. Policy regarding the ESAF can be found in the [ESS Policy Manual](#) section C.2.3.

Engineering Student Activities Fund (ESAF)

ESAF is purposed to help engineering students attend seminars, conferences or sessions related to their engineering education. These activities help enrich the educational experience and also allow for networking opportunities for students. Policy regarding the ESAF can be found in the [ESS Policy Manual](#) section C.2.2.



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GEER Week

Dating back to 1942, GEER Week has been a staple in engineering life at the university for generations. The events within GEER Week provide students with relief from academics, through the opportunity to participate in activities unrelated to their degree.

Health and Wellness

Funding for health and wellness will provide for workshops, training, and wellness activities. University students are at an elevated risk of negative mental health outcomes relative to the general population, with the risk for engineering students being especially acute. The high incidence of negative mental health outcomes is a result of increased stress. Health and wellness initiatives allow for engineering students to destress and maintain a healthy and active lifestyle, while also being informed on supporting others in distress. Allocation for health and wellness will be increased from the last FAMF due to higher precedent during COVID-19 and remote delivery. The following are a list of some of the services and events provided by health and wellness initiatives:

- Mental health workshops and training
- Online workouts challenges
- Take a break events

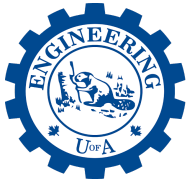
Engineering Public Good Fund (EPGF)

EPGF is purposed to help improve the quality of life of engineering students. The EPGF allows any student to pursue a project which is to improve the day to day experience of all undergraduate engineering students. Policy regarding the EPGF can be found in the [ESS Policy Manual](#) section C.2.4.

Professional Development

Funding for professional development initiatives will provide members with career building skills and professional awareness. These activities help enrich the academic experience and prepare students for their careers after graduation. The following are a list of some of the services and events provided by professional development initiatives:

- ESS Public Speaking Program
- Excel and VBA workshops
- Other software workshops
- ESS Career Fair



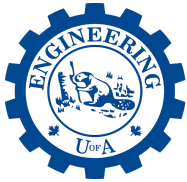
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Conferences and Competitions

Funding for conferences and competitions will mainly provide for hosting the University of Alberta Engineering Competition (UAEC). Surplus funds are used to subsidize the cost of sending student delegates to conferences, as well as regional and national engineering competitions.

Engineering Carnival

The Engineering Carnival is a traditional event held by the ESS to welcome students to campus and expose them to a variety of opportunities in our community. The event allows Engineering Student Groups to do outreach and recruitment to prospective members and the university community. Additionally, philanthropic elements such as charity dunk tanks are integrated into the event in an effort to give back to the community.



Consultation and Feedback

The data and feedback in this report was collected in two primary methods:

1. Discipline club feedback
2. Direct student feedback

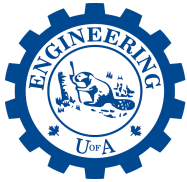
Discipline Club Consultation

Discipline clubs were invited to a consultation meeting regarding the 2020/21 FAMF proposal. Consultation with discipline clubs was done as the discipline clubs are members of the ESS Board of Directors and are the closest connection to undergraduate engineering students. Out of 9 discipline clubs, 5 attended the consultation meetings. The following is a summary of the feedback received.

1. 100% of discipline clubs generated revenue from merchandise sales, while 80% of clubs generated revenue from ticket sales and food sales. For the current year, all discipline clubs planned to generate revenue from merchandise sales and zero discipline clubs expected to receive revenue from food sales. 40% of discipline clubs still planned to generate revenue from ticket sales.
2. 40% of clubs regularly receive funding from grant applications and ESS funding, and 60% receive funding from sponsorship and faculty funding. In the current year, 100% planned to seek funding from sponsorship, 80% planned to seek funding from the ESS and the faculty, and only 40% planned to seek funding from grants.
3. 100% of discipline clubs were aware of FAMF and the amount of funding received from FAMF.
4. 100% of discipline clubs were in support of accessing additional funding from the Engineering Student Group Fund due to the current pandemic.
5. 60% of discipline clubs were in favour of the discipline clubs receiving the largest allocation of funding.
6. 80% of discipline clubs were in favour of a distribution model in which discipline clubs received a flat percentage of funds, and the remainder being distributed on a per capita basis.

Suggestions from Discipline Clubs:

- “Either the ESS needs to provide students more direct support, or discipline clubs need to receive more support in funding to provide for their students”
- “Discipline clubs could distribute funds to project groups if the ESS funds were replaced with a larger allocation for discipline clubs”
- “Mental health services need more funding; dogs are great but that doesn’t really cut it.”



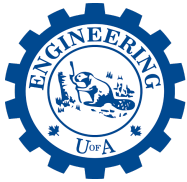
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From the consultation process, it was clear that discipline clubs would receive a large reduction in funding due to the ongoing pandemic. Furthermore, it was clear that before this reduction, discipline clubs could use more support in terms of funding. In response, the ESS has increased the discipline club allocation significantly. Additionally, most clubs were in favour of a distribution model that provided a flat rate, as well as a per capita rate and this model has been implemented in the proposal. Finally, the suggestion of an increase to funding for health and wellness has been implemented.

Student Survey

A [survey](#) was sent to students via *EnggLink*, the engineering student newsletter, as well as was shared on the ESS Instagram and Facebook pages. Included with the survey was a brief video explaining FAMF which can be found [here](#). 185 students completed the survey, of which 20 were first year students and the remaining 165 were upper year students. The survey first asked the participants to indicate which year of study they were in and if the student indicated that they were in their first year of study, they were prompted with one question that pertained to the online services provided to first year students this year. If the student indicated that they were in their second year of study or higher, they were prompted with a survey that pertained to engineering activities that were held on-campus in the past.

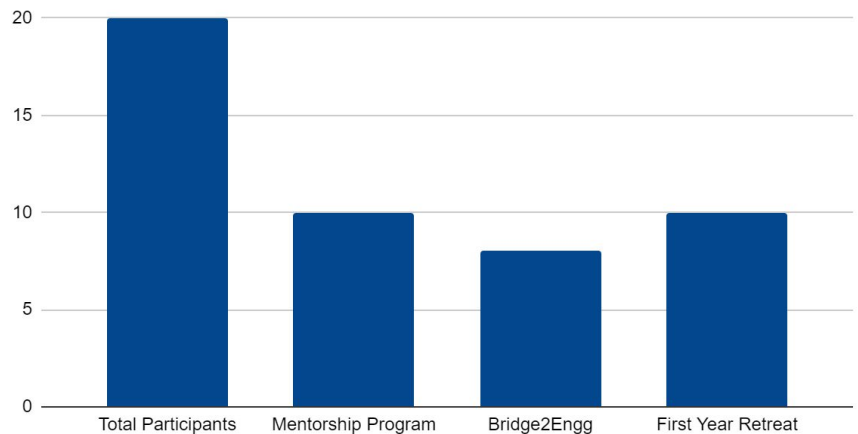
A breakdown of the survey follows, as well as key takeaways and their impacts on the FAMF proposal. Additionally, tabulated results can be found in *Appendix II: Survey Results*.



First Year Student Question

1. While events have been provided online in the current academic year, incoming students were still inclined to participate. Additionally, it was found that the ESS Mentorship Program and First Year Retreat were both utilized by 50% of survey participants, while the Faculty of Engineering Bridge2Engg program was only utilized by 40% of survey participants.

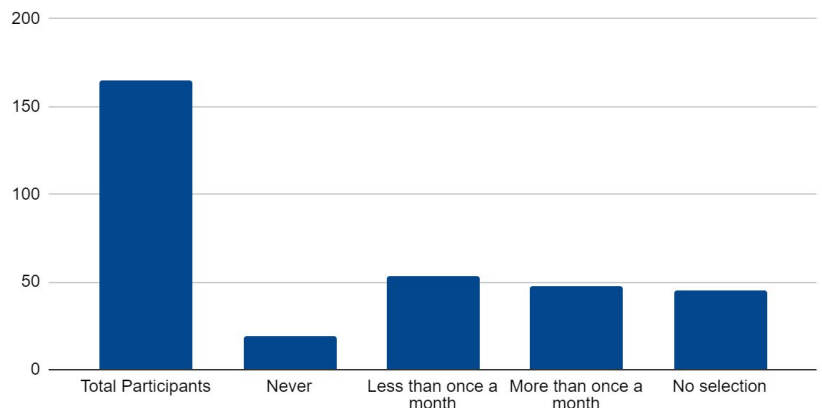
Have you participated in any of the following initiatives? Check all that apply.

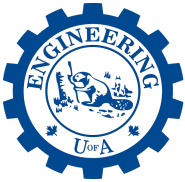


Upper Year Student Questions

2. It was found that only 15.8% of upper year participants stated they had never participated in community events, while 40% participated in community events more than once a month. 44.2% of participants indicated that they participated in events less than once a month. 27.3% of participants did not select an answer, and the percentages were calculated based on a total of 120 responses.

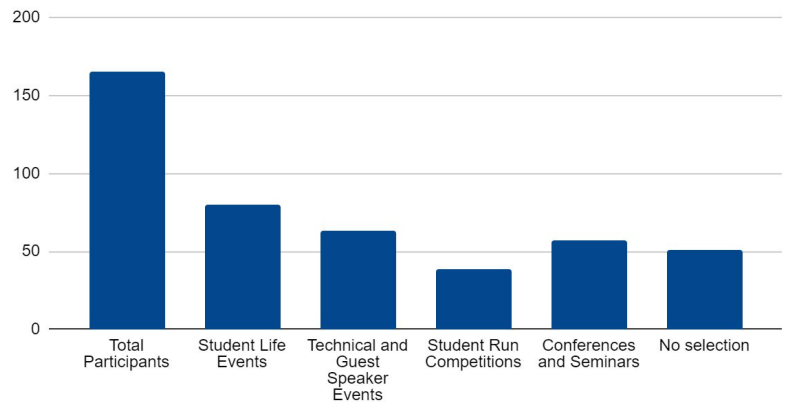
Prior to the COVID-19 pandemic, how often did you participate in events held on engineering campus?





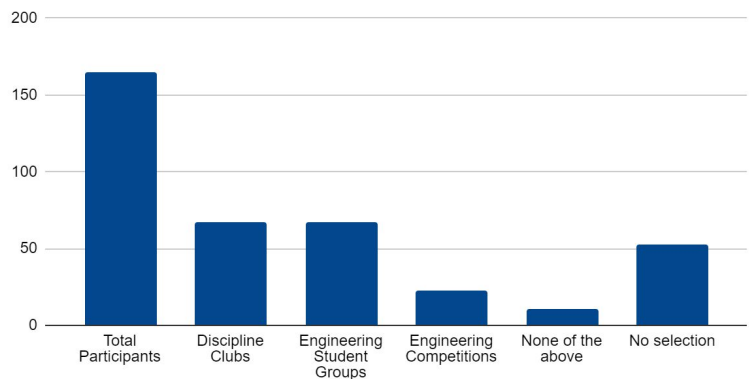
3. 70.2% of upper year participants have attended Student Life Events, 55.3% have attended Technical and Guest Speaker Events, 50% have attended Conferences and Seminars and 34.2% have attended Student Run Competitions. This indicates that a majority of participants attend social events and technical/guest speaker events. There is a significant demand for conferences and seminars, and a much smaller demand for student run competitions. 30.9% of participants did not select an answer, and the percentages were calculated based on a total of 114 responses. As there was no option for “None of the above”, it is assumed that 30.9% of participants do not attend student events. Roughly half of this population can be assumed to be the individuals that indicated they have never attended community events and the other half may attend events held by faculty or external groups.

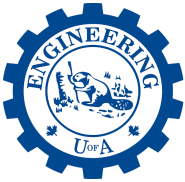
Prior to the COVID-19 pandemic, have you attended any of the following events held on engineering campus? Check all that may apply.



4. It was found that 59.8% of upper year participants are involved with both Discipline Clubs and Engineering Student Groups, while only 20.5% of students are involved in Engineering Competitions. 9.8% of students indicated that they are not involved in any of the listed opportunities. 32.1% of participants did not select an answer, and the percentages were calculated based on a total of 112 responses. As there was an option for “None of the above”, this is likely attributed to human error. However, if it is assumed that these participants do not volunteer with student groups or participate in competitions, only 38.8% of participants are not involved in extracurricular activities.

Have you been involved with the following volunteer opportunities in engineering? Check all that may apply.

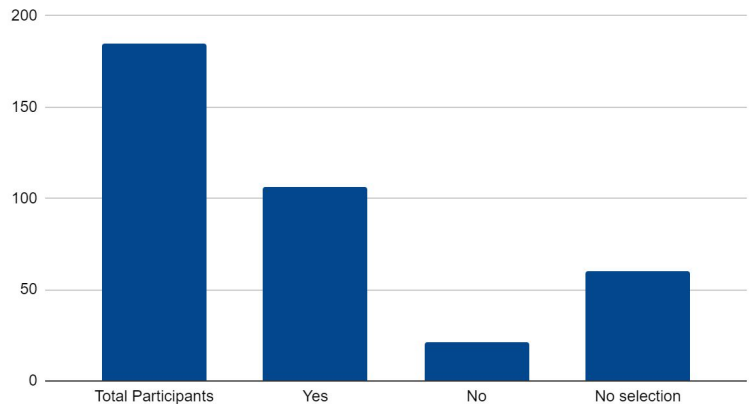




All Participants Questions

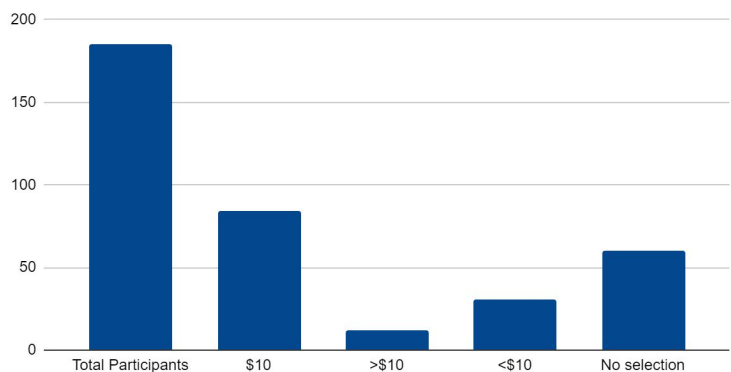
5. It was found that 83.5% of participants support the idea of renewing FAMF. 32.4% of participants did not select an answer, and the percentage was calculated based on a total of 127 responses.

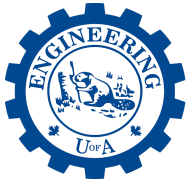
Do you support the idea of renewing FAMF?



6. It was found that only 24.4% of participants believed that FAMF should be less than \$10 per term per student. 32.4% of participants did not select an answer, and the percentage was calculated based on a total of 127 responses.

How much do you think engineering undergraduate students should pay per on campus semester?



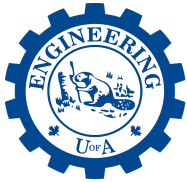


The key takeaways from the survey are as follows:

1. Every event, service or initiative surveyed on, was utilized by a minimum of 50% of survey participants, with the exception of engineering competitions. This includes first year students who have had less access and welcome to the community due to the COVID-19 pandemic.
2. 40% of upper year students participated in events more than once per month, and another 44.1% of upper year students participated in events less than once per month.
3. At least 61.2% of upper year survey participants are involved in extracurricular activities outside of their studies.
4. Both Discipline Clubs and Engineering Student Groups engage 59.8% of upper year participants involved
5. 83.5% of survey participants support the idea of renewing FAMF and only 24.4% of participants believed FAMF should be less than \$10 per term per student

The impacts on the current FAMF proposal are as follows:

1. Due to the large demand for the community initiatives that are funded by FAMF, the large number of students who participate in extracurriculars and the overwhelming support of a renewal, the ESS is submitting this proposal to renew FAMF for a three year period.
2. Due to the overwhelming support of FAMF being at least \$10 per student per term, the current proposal will keep FAMF at \$10 per student per term.
3. Due to the engagement for Discipline Clubs and Engineering Student Groups, as well as the demand for social and technical events, a majority of the FAMF allocations are assigned to Discipline Clubs (30%), the Engineering Student Group Fund (20%), and the Engineering Carnival (2%).
4. Due to the demand for Conferences and Seminars, the allocation for the Engineering Student Activities Funds has slightly decreased from previous years, but still remains large (15%).
5. Due to the lack of demand for competitions, the allocation for Conferences and Competitions is significantly decreased from previous years.



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Endorsement

Engineering Students' Society Board of Directors
University of Alberta
2-300 DICE, University of Alberta
Edmonton, AB, T6G 1H9

Students' Council
University of Alberta Students' Union
2-900 SUB, 8900 114th Street
Edmonton, AB, T6G 2J7

RE: Engineering Students' Society Faculty Association Membership Fee

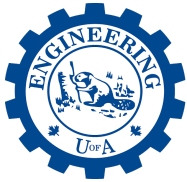
December 13th, 2020

To the members of Students' Council:

We, the Engineering Students' Society of the University of Alberta Board of Directors, endorse the enclosed Faculty Association Membership Fee proposal. We thank you for your consideration of this proposal and urge you to contact us with any questions or comments.

Sincerely,

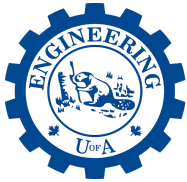
Engineering Students' Society of the University of Alberta
Board of Directors 2020-2021
bod@ess.ualberta.ca



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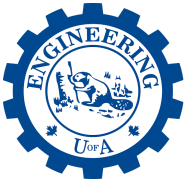
Engineering Students' Society Board of Directors Signatures

Signature	Position	Date
Joey Mathieson	ESS President	December 14, 2020
Adrian Wattamaniuk	ESS Co-VP Academics & Services	December 14, 2020
Amlan Bose	ESS Co-VP Academics & Services	December 14, 2020
Delaney MacIntosh	ESS Co-VP Communications	December 14, 2020
Elizabeth DeCorby	ESS Co-VP Communications	December 14, 2020
Andrea Schmitz	ESS Co-VP External Relations	December 14, 2020
Tyler Veldhuis	ESS Co-VP External Relations	December 14, 2020
Ethan Franz	ESS VP Finance	December 14, 2020
Akhil Aggarwal	ESS Co-VP Internal Affairs	December 14, 2020
Rachel Callahan	ESS Co-VP Internal Affairs	December 14, 2020
Annette Lau	ESS Co-VP Student Life	December 14, 2020
Daniel Gye	ESS Co-VP Student Life	December 14, 2020
Jake Kondor	Civil & Environmental Engineering President	December 14, 2020
Jeremy Kinnear	Chemical Engineering Co-President	December 14, 2020
Vadeem Goodluck	Chemical Engineering Co-President	December 14, 2020
Tharidu Witharana	Computer Engineering President	December 14, 2020
Katie Lin	Electrical Engineering Co-President	December 14, 2020
Paul Rebstock	Electrical Engineering Co-President	December 14, 2020
Ray Liu	Engineering Physics Co-President	December 14, 2020
Timothy Lee	Engineering Physics Co-President	December 14, 2020
Dahlia van der Veen	First Year Engineering President	December 14, 2020
Kaelyn Nicolson	Materials Engineering Co-President	December 14, 2020
Kali Heatherington	Materials Engineering Co-President	December 14, 2020
Emma Yerichuk	Mechanical Engineering Co-President	December 14, 2020
Ivy Friesen	Mechanical Engineering Co-President	December 14, 2020
Elizabeth Rozak	Mining Engineering President	December 14, 2020
Justin Morton	Petroleum Engineering President	December 14, 2020



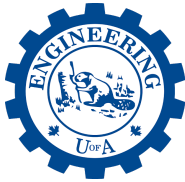
Student Signatures

Signature	CCID	Date
Franklin Gonzales	fr3	December 14, 2020
Ivana Tieu	itieu	December 14, 2020
Allegra Martel	amartel	December 14, 2020
Janine Schmitke	schmitke	December 14, 2020
Julia Rivait	jrivait	December 14, 2020
Daniel Brick	dbrick	December 14, 2020
Katie White	kjwhite1	December 14, 2020
Jason Tao	jtao2	December 14, 2020
Rebecca Probst	rprobst	December 14, 2020
Yikun Li	yikun	December 14, 2020
Ario Manousi	manousi	December 14, 2020
Penny Neoh	pennywei	December 14, 2020
Betty Yang	qianyu	December 14, 2020
Russel Ramil	ramil	December 14, 2020
Ethan Mah	emmah1	December 14, 2020
Yimeng Wang	yimeng2	December 14, 2020
Xinkai Xu	xinkai	December 14, 2020
Zony Yu	zonglin1	December 14, 2020
Hariharan Krishan	hkrishna	December 14, 2020
Zack Dorward	zdorward	December 14, 2020
Polina Reisbig	reisbig	December 14, 2020
Olivier Adkin-Kaya	adkinkay	December 14, 2020
Alyson Katernchuk	akateren	December 14, 2020
Ying Wan	ywan4	December 14, 2020
Jacob Damant	damant	December 14, 2020
Jennifer Long	jnlong	December 14, 2020
Sama Dawood	sddawood	December 14, 2020
Hasan Muhammad	mul	December 14, 2020
Autumn Borsellino	borselli	December 14, 2020
Willow Dew	wndew	December 14, 2020
Evelyn Forbes	keforbes	December 14, 2020
Zyrrille Gallego	zyrillea	December 14, 2020
Ayden Chen	akc	December 14, 2020
Bijan Boroumand	bborouma	December 14, 2020
Connor Povoledo	povoledo	December 14, 2020
Kale Salacki	salacki	December 14, 2020



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Jenaya Renema	jrenema	December 14, 2020
Katherine Lam Tran	lamtran	December 14, 2020
Jam Pulmones	pulmones	December 14, 2020
Anushka Khare	anushka1	December 14, 2020
Connor Chin	cochin	December 14, 2020
Rachel Ellis	rojellis	December 14, 2020
Daniel Brick	brick	December 14, 2020
Marco Gouveia	gouveia	December 14, 2020
Max Oshry	moshry	December 14, 2020
Sofia Monroy	monroyal	December 14, 2020
Jayden Brooks	jlbrosks	December 14, 2020
Maria George	mugeorge	December 14, 2020
Shannen Buenafe	buenafe	December 14, 2020
Holly Clark	hclark	December 14, 2020
Eric Chen	zhengwen	December 14, 2020
Kevin Huang	xuyang4	December 14, 2020
Erika Hurl	hurl	December 14, 2020
Divyraj Parmar	divyraj	December 14, 2020
Taha Zafar	tzafar1	December 14, 2020
Kyle Melnikel	kmelnike	December 14, 2020
Curtis Lepage	clepage	December 14, 2020
Johnny Lee	jslee	December 14, 2020



Appendix I: ESS Policy

B.2.4. Distribution of Faculty Association Membership Fee

Relevant section of proposals to Students' Council regarding FAMF:

Scope:

The Engineering Faculty Association Membership Fee is a \$10.00 per term fee assigned to full-time students enrolled in the Faculty of Engineering.

Financial Oversight:

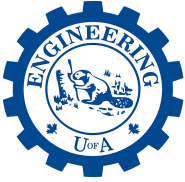
The Engineering Students' Society will require financial statements from the recipients who are not the ESS or ESAF indicating the anticipated expenditures to be made with the allocated funds. The Faculty Association Membership Fee funds received from the Registrar will be held separately from the remainder of the ESS' funds, under policies established by the Board of Directors and approved by a General Meeting.

The ESS will also require annual reports indicating how funds received from the fee have been spent from each of the recipients (excluding the ESS and ESAF) by March 31 of each year, and compile a report to the Students' Council as required by Bylaw 8200. The ESS will fully comply with any other legislation adopted by Students' Council with respect to financial oversight. The ESS will also open its books to Students' Council or delegated bodies for inspection under reasonable terms of access with respect to the fee.

The Board of Directors of the Engineering Students' Society is delegated the authority to require from each of the recipients that they provide to the Board a satisfactory accounting of their spending of fee money, and may withhold allocated funds if such an accounting is not provided. A General Meeting may overturn, uphold, or vary the decision of the Board of Directors. The Audit Committee of the Students' Union will be advised of actions taken by the Board of Directors and General Meetings.

Policy:

1. Any changes to the distribution of FAMF must be made at a General Meeting, and will be reflected in the subsequent allocation of funds.
2. The current distribution of FAMF is as follows:
 - a. \$1.40 to the Engineering discipline clubs
 - b. \$1.90 to the Engineering Student Groups Fund
 - c. \$1.90 to the Engineering Student Activities Fund
 - d. \$0.50 to the Engineering Public Good Fund
 - e. \$1.50 to cover sending students to engineering conferences and competitions
 - f. \$0.75 to cover the printing costs of the Engineers' Handbook
 - g. \$0.15 to cover the costs of printing The Bridge
 - h. \$0.30 to cover health and wellness services
 - i. \$0.10 to the intramural sports fund



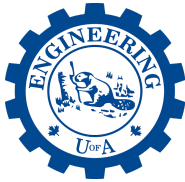
- j. \$0.20 to cover the costs of the Engineering Carnival
 - k. \$1.00 to cover the costs of Geer Week
 - l. \$0.30 to cover the costs of Spring Formal
3. Distribution of any funds allocated by a General Meeting to the Society for specific purposes shall be immediately dispersed upon receipt of the funds from the Students' Union.
 4. Distribution of any funds allocated by a General Meeting to discipline clubs recognized by the ESS will be conducted as follows:
 - a. Upon receipt of the funds in the FAMF account, the Society will determine the allocations to the Clubs in adherence with the relevant policies, and submit such allocations to the Board of Directors for information.
 - b. Clubs must document how FAMF funds will be spent, and submit this information to the Society before receiving their allocation. The submission should contain:
 - i. detailed receipts for items spent in accordance with submitted proposals, if possible.
 - ii. a summary of how students have benefited from the FAMF funding.
 - c. Recipients who are not the Society that fail to submit the information outlined above, may have additional allocated funding withheld, at the discretion of the Board of Directors.
 5. Members who have paid into FAMF will have the opportunity to have their contribution refunded if they are philosophically opposed or otherwise unable to contribute to the fund.
 - a. The deadline for requesting a refund shall be determined by the Vice-President (Finance), but shall occur at least once per term.
 - b. The opportunity to refund a FAMF contribution, and the date of the deadline to request this refund, must be well advertised to members through several media formats at least two weeks before the deadline.
 - c. The Society will, upon verification of the members' payment of the FAMF, refund this contribution by whatever means available no later than one month after the Society has received these funds.

(Adopted - March 24, 2003 - Board of Directors)
(Amended - September 22, 2003 - Board of Directors)
(Amended - October 14, 200 - Board of Directors)
(Amended - October 28, 2003 - General Meeting)
(Amended - November 26, 2003 - Board of Directors)
(Amended - March 17, 2004 - Board of Directors)
(Amended - March 30, 200 - Board of Directors)
(Amended - April 28, 2006 - Board of Directors)
(Amended - April 6, 2011 - Board of Directors)
(Amended - April 5, 2016 - Board of Directors)
(Amended - August 27, 2020 - Board of Directors)

C.2.2. The Engineering Students' Activities Fund

Preamble:

The purpose of the Engineering Students' Activities Fund (ESAF) isto help engineering students attend seminars, conferences or sessions related to their engineering education.



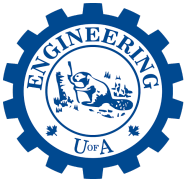
Policy:

1. The Vice-President (Finance), President, and another Senior Executive shall have signing authority. All transactions require two of the aforementioned as signers.
2. ESAF proposals must be made by a full time undergraduate engineering student.
 - a. Each student may only access the fund once per academic year.
 - b. If a submission is rejected, a second proposal (for the same or a different activity), may be put forward.
 - c. Members representing engineering student groups must apply on an individual basis. Engineering student groups applying for ESAF risk being ineligible for ESGF funding as stated in policy C.2.4.1.b.
3. The proposal must be submitted before the activity takes place. Activities which take place between the submission date and prior to the decision of the committee are valid for consideration.
4. Any proposal deemed incomplete by the UFC shall be automatically rejected
5. The following expenses are approved for reimbursement up to \$800 for events within Canada, and up to \$1000 for events outside of Canada:
 - a. 100% of delegate fees
 - i. If accommodation is included in the delegate fee, it may still be covered 100%
 - b. Travel expenses up to 50%
 - c. Accommodation up to 50%
6. The UFC shall review the proposals as follows:
 - a. Each committee member shall receive and review a copy of the proposals.
 - b. The proposals will be evaluated according to (but not necessarily in the order of):
 - i. Student impact
 - ii. Economic sensibility
 - iii. Willingness to share the knowledge learned during the activity with students
 - iv. Other criteria at the discretion of the UFC
7. Awarded ESAF monies will not be distributed until after the activity has taken place. The following criteria must be met within 28 days of completion of the activity:
 - a. Completion of the ESAF post-conference form included in the application package
 - b. A blog post for the ESAF Blog
 - i. Can include text, images, video links, or other media at the discretion of the Director of Publications.
 - c. Completion of the other ways in which the recipient plans to share their ESAF experience as outlined in their proposal.
 - i. If these actions fall outside the above stated 28 days, reasonable action to complete them (scheduling, greater activity detail) should be provided in lieu.
 - d. Monies will only be reimbursed to the applicant whose name appears on the application form.

(Amended - February 2, 2016 - Board of Directors)

(Amended - April 5, 2016 - Board of Directors)

(Amended - August 27, 2020 - Board of Directors)



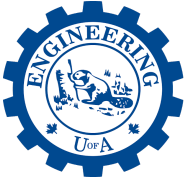
C.2.3. The Engineering Student Groups Fund

Preamble:

Non-discipline club engineering student groups contribute to student life in the Faculty of Engineering and are worthy of financial support through the Faculty Association Membership Fee. Accordingly, the Engineering Student Groups Fund provides financial support to assist these groups.

Policy:

1. Qualifications to receive grant:
 - a. The student group must be registered with the Students' Union and be affiliated with the Faculty of Engineering.
 - b. The student group must not receive funds via the Engineering Students' Activities Fund Committee.
2. All grants will be judged on the merit of the project, including the following criteria:
 - a. how the funds will contribute to the success of the student group's event or function;
 - b. how the student group, engineering students, and the Engineering Students' Society will benefit from the funding;
 - c. how the money will improve the operations of the student group; and
 - d. financial need.
3. Applicant organizations are required to provide:
 - a. a complete annual budget for the current year
 - b. contact information for a representative of the student group ;
 - c. a detailed budget for the specific request, including description and receipts (if applicable), and
 - d. a description of current fundraising activities including details of all funding currently received with respect to the request. All donations including labour and/or parts must be included in revenue.
4. Any proposal deemed incomplete by the UFC shall be automatically rejected
5. Documentation of revenues and expenses must be submitted within ninety (90) days of holding or attending an event, or at the time of the granting if it is for a past event. Failure to do so will result in a grant being converted into a loan which will be immediately repayable to the Engineering Students' Society.
6. A member of the Undergraduate Funding Committee that is a member of a group which has submitted a proposal or who has a conflict of interest concerning a proposal shall, at the meeting where that group's proposal is being considered, inform the Committee of that fact.
7. The committee shall evaluate and approve proposals as follows:
 - a. The committee shall determine which proposals are considered acceptable for voting; and if the sum of grants deemed acceptable for voting does not exceed the total available for granting, then the grants shall be awarded.
 - b. In the event that the sum of grants deemed acceptable for voting exceeds the sum available for granting the following procedures will be followed:



- i. Each committee member shall rank each proposal (1. being the first choice, 2. being the second choice, etc.) until all proposals have been ranked; and
 - ii. After each committee member has ranked their choices, points shall be totaled and funds shall be awarded starting from the least total points and continuing until either the funds available for the current granting session are exhausted or no further proposals require funding.
8. Policy surrounding the meetings and composition of the Undergraduate Funding Committee are laid out in section B.1.3

(Adopted - March 24, 2003 - Board of Directors)
(Amended - April 11, 2012 - Board of Directors)
(Amended - February 2, 2016 - Board of Directors)
(Amended - August 27, 2020 - Board of Directors)

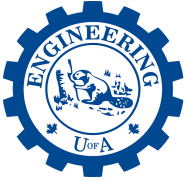
C.2.4. Engineering Public Good Fund

Preamble:

Student life in the Faculty of Engineering is driven by the entire undergraduate engineering population, and any student who believes that they can better improve the day to day experience if their degree should have a process by which to realize their vision. The Engineering Public Good Fund (EPGF) is purposed to help improve the quality of life of engineering students.

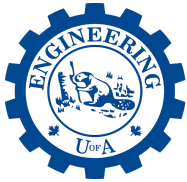
Policy:

1. The allocation of the Engineering Public Good Fund shall be determined by the Engineering Undergraduate Funding Committee.
2. Qualifications to receive the grant
 - a. The proposal must be submitted by a full member of the Engineering Students' Society.
 - b. The proposal may not receive any funding from other sources within the Society
3. All grants shall be judged on the merit of the project, including the following criteria:
 - a. How the project will contribute to the improvement of the quality of life of the engineering student body;
 - b. Duration of the project;
 - c. How the project will be maintained throughout the first (1) year of operation and, if applicable, how the project will be transitioned into further years of operation;
 - d. Any consultations with other third parties outside of the Engineering Students' Society.
4. Applicant groups are required to provide
 - a. Contact information for a representative of the applicant group;
 - b. A detailed budget for the specific request, including descriptions and items (if applicable);
 - c. A description of other funding activities pertaining to the project. All donations including labour and/or parts must be included.



5. A member of the Engineering Undergraduate Funding Committee that is a member of the applicant group which has submitted a proposal or who has a conflict of interest concerning a proposal shall, at the meeting where that group's proposal is being considered, inform the Committee of that fact.
6. The committee shall evaluate and approve proposals as follows:
 - a. The committee shall determine which proposals are considered acceptable for voting; and if the sum of the grants deemed acceptable for voting does not exceed the total amount available for granting, then the grants shall be awarded;
 - b. In the event that the sums of grants deemed acceptable for voting exceed the sum available for granting, the following procedures will be followed:
 - i. Each Committee member shall rank each proposal (1. Being the first choice, 2. Being the second choice, etc) until all proposals have been ranked; and
 - ii. After each committee member has ranked their choices, points shall be totalled and funds shall be awarded starting from the greatest total points and continuing until either the funds available for the current granting session are exhausted or no further proposals require funding.
7. Once a proposal is accepted, the applicant group must meet the following requirements:
 - a. A monthly meeting with two (2) or more members of the Senior Executive for the duration of the approved proposal, unless otherwise requested upon the discretion of the UFC;
 - b. Monthly spending reports until the funded amount is completely utilized;
 - c. At the end of the duration of the proposal report must be presented to the Undergraduate Funding Committee detailing the following:
 - i. Total spending
 - ii. Usage or engagement numbers for the project
 - iii. Reception of the student body to the project
 - iv. Feedback collected from the student body about the project
 - d. For services resulting from the EPGF,
 - i. Any and all services shall include the name of the Society in its title;
 - ii. The details of the stewardship of the service must be included;
 - iii. A timeline of the service, no greater than one (1) year must be defined as the scope of the funding (maintenance cost would result in a re-application).
 - e. For Events resulting from the EPGF,
 - i. Any and all events shall include the name of the Society in its title;
 - ii. Events shall not be eligible for a second EPGF application in the year following its Funding Year without the consultation of the Board of Directors.
8. Failure to meet the requirements of funding shall result in the grant being converted into a loan which will be immediately repayable to the Society and future proposals from the applicant group shall be denied for the next academic year.
9. A report for each approved project shall be presented to the Board of Directors once per academic term by the chair of the UFC.

*(Adopted - November 25, 2019 - Board of Directors)
(Amended - August 27, 2020 - Board of Directors)*



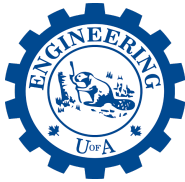
Appendix II: Survey Results

Year of Study		
1	20	10.81%
2	68	36.76%
3	21	11.35%
4	45	24.32%
5	28	15.14%
5+	3	1.62%
Total	185	100.00%

Table 2: Survey Participants Year of Study

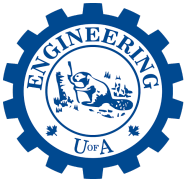
First Year Questions		
	Participant Count	20
Have you participated in any of the following initiatives? Check all that apply		
Mentorship Program	10	50.00%
Bridge2Engg	8	40.00%
First Year Retreat	10	50.00%

Table 3: First Year Student Survey Question



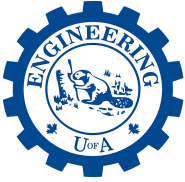
Upper Year Questions		
	Participant Count	165
Prior to the COVID-19 pandemic, how often did you participate in events held on engineering campus?		
Never	19	15.83%
Less than once a month	53	44.17%
More than once a month	48	40.00%
Answered	120	72.73%
No selection	45	27.27%
Prior to the COVID-19 pandemic, have you attended any of the following events held on engineering campus? Check all that may apply.		
Student Life Events (GEER Week, bar nights, etc.)	80	70.18%
Technical and Guest Speaker Events	63	55.26%
Student Run Competitions (UAlberta Engineering Competition, Popsicle Stick Bridge Competition, HackED, etc.)	39	34.21%
Conferences and Seminars	57	50.00%
Answered	114	69.09%
No selection	51	30.91%
Have you been involved with the following volunteer opportunities in engineering? Check all that may apply.		
Discipline Clubs	67	59.82%
Engineering Student Groups	67	59.82%
Engineering Competitions	23	20.54%
None of the above	11	9.82%
Answered	112	67.88%
No selection	53	32.12%

Table 4: Upper Year Student Survey Questions



All Participants		
	Participant Count	185
Do you support the idea of renewing FAMF? FAMF is the Faculty Association Membership Fee assessed by each semester and is distributed to different clubs in engineering. The fee goes to help clubs and student groups run their events and provide funding for other initiatives.		
Yes	106	83.46%
No	21	16.54%
Answered	127	68.65%
No selection	60	32.43%
The current model of FAMF is \$10 per student per semester. How much do you think engineering undergraduate students should pay per on campus semester?		
\$10	84	66.14%
>\$10	12	9.45%
<\$10	31	24.41%
Answered	127	68.65%
No selection	60	32.43%

Table 5: All Participant Survey Questions



UNIVERSITY OF ALBERTA
**ENGINEERING
 STUDENTS'
 SOCIETY**
 Est. 1920

Appendix III: Reimbursement Form



UNIVERSITY OF ALBERTA
**ENGINEERING
 STUDENTS'
 SOCIETY**
 Est. 1920

REFUND FOR FACULTY ASSOCIATION MEMBERSHIP FEE (FAMF)

To receive reimbursement from the Engineering Students' Society, for a Faculty Association Membership Fee (FAMF), a student must fill out this form. A student is only eligible if they have paid FAMF in their tuition fees, as collected by the Registrar's Office and the Students' Union. FAMF is a voluntary fee, and filling out this form is the only way to opt-out of payment. FAMF collects \$7.00 per semester for the fall and winter semester.

I, _____, request the refund of the Engineering Students' Society Faculty Association Membership Fee because:

I cannot afford it

I disagree with it, because: _____

I give the Engineering Students' Society permission to retain record of my name and semester of refund for the purposes confirming my registration with the faculty of engineering, as well as preventing administrative errors with refunds.

Signature: _____

Date: _____, 20__

OFFICE USE ONLY

Received by: _____
 Date: _____, 20__

2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover Dixon

Email cbeasley@ualberta.ca

Action Requested Information Items

Information Items

Abstract

This is the FAMF proposal submitted by OASIS, the Organization for Arts Students and Interdisciplinary Studies, as an information item in line with the deadlines expressed in Bylaw 8200 governing the creation of FAMFs.

Next Steps

OASIS will be aiming presenting to Council in the new year, ideally in January to seek Council's feedback and, hopefully, the approval of our FAMF proposal. If approved, OASIS would begin working with the SU CRO and Bylaw committee to develop the question to enable Arts Students to vote on the question during the 2021 SU Executive Election.

Attachments



OASIS FAMF Proposal 2020.pdf

Faculty Association
Membership Fee Proposal
2020/2021



University of Alberta
Organization for Arts Students and Interdisciplinary Studies

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Dear UASU Council,

OASIS is very thankful that you are taking the time to consider our FAMF proposal, it is the culmination of a lot of work and we appreciate your role in ensuring that OASIS is held to the highest standards. The proposal that follows this letter is submitted as an information item, fulfilling the requirement outlined in Bylaw 8200.7.3 to submit our proposal with an overview of our consultation by December 15th. This work represents the decision of OASIS council to take into consideration the priorities and stated opinions of Arts students while also proposing a fee and term that we believe will ensure OASIS's long term sustainability. While this is attached as an information item to the Late Additions of the December 15th council meeting, OASIS will be coming to SU council in the new year to present our proposal.

While we look forward to answering any questions that councillors may have at our presentation, OASIS would also like to extend the offer to set up a meeting with any councillor who would like to discuss the proposal or who has specific questions. You can reach us at OASIS@ualberta.ca or you can reach our president directly at cbeasley@ualberta.ca.

Thank you again,

OASIS

Proposal for the renewal of the Faculty Association Membership Fee (herein, the “FAMF”) for the Organization for Arts Students and Interdisciplinary Studies (herein, “OASIS”) which serves as the faculty association for the University of Alberta Faculty of Arts (herein, the “Faculty of Arts”).

General Introduction to the Organization for Arts Students and Interdisciplinary Studies (“OASIS”)

OASIS was established in 2014 to act as a representative of students in the Faculty of Arts and provide students with services and events to enhance their time spent in the Faculty of Arts. Over time, OASIS has evolved as an organization to better serve its constituents through events and services. We are the many voices of the student population at the University of Alberta – Faculty of Arts, that comprise one elected executive and council responsible for coordinating and maintaining the numerous academic, professional, social, and extracurricular activities at UofA Arts. We act as the liaison between all registered law students and the university & Arts faculty’s administration.

A. The purpose of the fee;

Continued organizational growth is the ultimate goal in renewing our Faculty Association Membership Fee. There are three primary purposes in which the FAMF will be used in pursuit of our goal. Firstly, OASIS aims to continue supporting students through our individual, groups, and department associations financial grants. These grants support Arts students' success and enrich their experience at the University of Alberta. Some examples are: expenses related to participation in conferences, sponsorship of guest speakers, pursuing an education abroad experience, research etc. Previously, OASIS mandated that 50% of the FAMF be allocated towards grants, moving forward OASIS will maintain this mandate.

Secondly, OASIS strives to support the Faculty of Arts community through events. In the past, some of these events have included Arts Gala, Case Competition, and Arts Con. OASIS hosts events tailored to celebrate individual work and talent within the Faculty of Arts, providing students opportunities to engage with Faculty, Advisors and Staff. The VP Events yearly undergoes review to ensure that the events cater to students' needs based on feedback surveys, amongst other methods. OASIS employs the FAMF to maintain and improve events. Additionally, OASIS provides a meaningful subsidy for students on event ticket prices to facilitate increased accessibility of student involvement.

Thirdly, OASIS provides a multitude of services to our members that include optional lockers, Free printing, general upkeep and access to our student lounge/microwaves. The

FAMF also provides OASIS with the capacity to advertise, as, without advertisement, the services would remain unknown to Arts students at large. OASIS has been working this year to further its outreach focusing on social media and online platforms.

B. The amount, per student per term, of the fee;

\$3.00 for all Arts students starting in September 2021 (\$3.00 Fall/ \$3.00 Winter/0\$ Spring & Summer).

C. The scope of membership of the fee;

An Arts student shall be defined as anyone who is enrolled in the Faculty of Arts and is a member of OASIS as per the OASIS Constitution Article 3 Section 3.01. The scope of FAMF includes all undergraduate students enrolled in the Faculty of Arts both full-time and part-time. Benefits of the membership include components of social programming, advocacy, and representation before the Faculty of Arts and University of Alberta. Using FAMF, OASIS will also provide greater access to services such as opt-in locker rentals and ticketed social events and programming. The fee has an option to opt-out, and refunds are made available to students. See “Refund Mechanism” for implementation of the OASIS opt-out practice.

D. Fee collection timeline;

The FAMF shall start in September 2021 and cease April 2024.

E. The refund mechanism of the fee;

The FAMF, upon request, may be refunded for the semester the student is currently enrolled. The student must contact OASIS by email or in person in order to receive said refund. Proof of enrollment will be required in order to receive a refund. Once a refund is received, a receipt will be retained by OASIS to ensure proper accounting. A two-week opt-out window will be presented after classes commence in September, during which students can choose not to participate as members of OASIS. Students will be notified of the opportunity to opt-out of the FAMF through Arts Undergraduate Email. In addition, during the two-week time period the ability to opt-out will also be advertised using the OASIS’ social media and advertisement platform. These duties will be carried out by the VP-Internal at the time. A student will not have to provide reasoning for their decision to opt-out of the FAMF. The VP Finance and President will refund the membership to all students who have chosen to opt-out.

Please see Schedule III for the proposed OASIS Faculty Association Membership Fee reimbursement form.

F. The allocation of the fee:

The fee is allocated to the OASIS' annual operating budget, as set by the Executive. All major projects pursued by the Executive are then decided on as a group throughout the year with input from the Council. Currently, OASIS intends to use 50% of the FAMF for Granting, 20% for Communications and Outreach¹, and 30% for to be allocated to other OASIS projects, programming, or services².

Please see Schedule I for the OASIS current (2020/21) Budget numbers.

G. The financial oversight of the fee:

The fee is subject to the same financial oversight expected of membership fees currently paid by OASIS members; financial reporting to the Student Union, and the University of Alberta Student Union Financial Reporting Guidelines. This includes ongoing financial reporting by the OASIS VP Finance and a yearly independent audit; a statement of the audit and budget be submitted to OASIS Council for full oversight and transparency.

H. Proof of consultation as required by Section 7(1) of this bylaw;

a. Survey

OASIS sent a survey to Art students (November 19th, 2020 - December 12th, 2020) as part of our consultation process. The survey collected 234 responses. Most of the respondents supported OASIS in collection of a FAMF, with the most popular fee options being \$2 and \$3.

Please see Schedule III for the survey details.

b. AGM and CODA

¹ Outreach and Communications includes a number of different vehicles to inform stakeholders including sponsors, students and students, provide all our services, and day to day functioning. The following are included under this category:

1. Printed material
2. Personal interaction
3. Online communications
4. Services offered by OASIS

² Others* includes various activities, including but not limited to: academic, professional, social, and extracurricular events and opportunities for Arts students and student groups. Examples include Arts Gala, Mentorship programs, Academic Journal, Case Competitions,

- i. On December 7th, 2020, 5:00 pm - 6:00 pm, Zoom, OASIS consulted with Arts students during a General Meeting as per OASIS constitution Article VII, Sections 7.05 and 7.06 and Students Union Bylaw 8200 Section 7(1) Please see Schedule V for Meeting Minutes
- ii. On December 11th, 2020, 1:00 pm - 2:00 pm, Zoom, OASIS as required by Students Union Bylaw 8200 Section 7(1), consulted Arts Faculty Department Associations during a Council of Department Associations meeting.
Please see Schedule V for Meeting Minutes

I. Endorsement of the Fee by the association

On December 13th, 2020, the OASIS council unanimously voted to support OASIS' pursuit of a FAMF. The council was in agreement for the creation of a \$3.00 fee per semester to be charged to each undergraduate student in the Faculty of Arts. The council supports a 3 year FAMF Renewal Period. OASIS Council came to this conclusion by balancing students' concerns for shorter terms and accountability and ensuring that OASIS can provide sustainable and reliable funding.

J. Management:

The fee will be managed by the VP Finance as laid out in section 4.13 of the OASIS constitution and managed in accordance with section 8 of the OASIS constitution. All financial budgets will continue to be passed through the OASIS Exec, OASIS Council and our AGM. This ensures that any allocating of OASIS Funds, FAMF or otherwise, is reviewed by not only the diversity of elected representatives throughout OASIS but also that Arts Students can exercise direct input on management of the fee.

Please see schedule IV for the OASIS Constitution.

a. 2020-2021 Academic Year Budget Overview:

- i. During the 2020-2021 Academic cycle, OASIS has continued to provide core services and advocacy for the Arts students by utilizing their savings. However, due to the unprecedented nature of the virtual semesters, the services have been altered to better suit the needs of students and thereby led to a decrease in income from locker rentals and ticketed events of the past years.

b. 2019-2020 Academic Budget Notes

- i.** In 2019-2020, 87.9% of OASIS' yearly revenue consisted of the FAMF. OASIS Please see Schedule II for the OASIS 2019/2020 Budget.

SCHEDULE I

BUDGET FIGURES

2020/2021

Revenue

* Please note: the FAMF funding is from the last disbursement to OASIS from the 2019/2020 year.

Revenue		
Source:	Estimated:	Actual:
FAMF	2,626.00	2,626.00
Faculty of Arts	2,000.00	2,000.00
Locker Sales	500.00	0.00
Arts Gala Ticket Sales	0.00	0.00
Grants Revenue		
Event	Estimated:	Actual:
Operational Grants	500.00	350.00
Academic Event - Online Movie Night	150.00	150.00
Online Case Comp	350.00	315.00
DA meet and greet	100.00	100.00
Student online events	360.00	252.00
	1460.00	1167.00

Fall 2020

Fall Expenses		
Expense:	Estimated:	Actual
Granting to Departemental Associations	5,000.00	1,386
Administration/Office expenses (printing, etc)	100.00	0.00
Zoom Subscription	504.00	504
DA meet and greet	200.00	150
Academic writing workshop	0.00	0.00
Fall Class Engagement Week	250.00	250
Monthly Social Media Engagement	300.00	300
Town Hall AGM	0.00	50.00

Website	450.00	405
Case Comp	630.00	630
Movie Nights	300.00	300
Design Comp	200.00	0.00
By-election fees	0.00	105.00
Total:	7,934.00	

Winter 2020

*Please note that many funds allocated to winter events (especially those highlighted in red) are currently being changed and adapted for an online winter semester. All changes will pass through OASIS Council and an AGM.

Winter Expenses		
Expense:	Estimated:	Actual:
Granting (Art Students Improvement Fund)	2,000.00	
Arts Gala	3,600.00	
Cereal Bar	1,300.00	
Art Students Bar Night	0.00	
First week of engagement	250.00	
Monthly Social Media Engagement	300.00	
Undergraduate academic Journal	260.00	
Academic Writing Workshop	0.00	
Book donation drive	20.00	
2021 Oasis election	550.00	
Famf Campaign	100.00	
Administration	300.00	
Total:	8,680.00	

SCHEDULE II

BUDGET FIGURES

2019/2020

2019 - 2020 Revenue Breakdown

Revenue		
Source:	Estimated:	Actual:
FAMF	27,000	27,000
Faculty of Arts	1,000	0
Locker Sales	2,000	2,190.75
Design Competition Merch	100	0
Arts Gala Ticket Sales	600	744
Total	30,700	30,935

Fall 2019/2020 Expenses

Fall Expenses		
Expense:	Estimated:	Actual:
Granting:	10,000	10,150
Office Overhaul	1,000	769.75
Administration	300	278.04
DA Meet and Greet	50	42.08
Advertisement	150	39.68
Exec Photographer	150	75
Food Committee	750	62.88
Design Competition	0	0
Website	400	441.58
Fall AGM	100	138.72
Total:	12,900	11,998

Winter 2020 Expenses

*Note: A majority of our Winter expenses were severely impacted by Covid-19 and were either cancelled or delayed.

Winter Expenses			
Expense:	Estimated:	Actual:	
Granting:	4,000	3573	
Arts Gala	7,600	7074.53	
Arts Con	3,000	0	Cancelled
Food Committee	1,500	182.21	Only one event was held, the rest were cancelled.
Advertisement	500	97.38	
Administration	200	254.28	
Election	200	347.84	
Design Competition	0	0	Cancelled
Case Comp	750	0	Cancelled
CRO salary	250	250	
Book Swap	300	0	Cancelled
Lock Cutter	150	0	Cancelled
Total:	18450	11779.24	

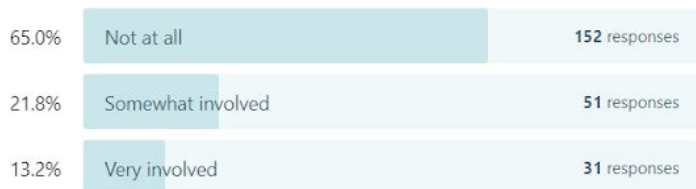
SCHEDULE III

STUDENT SURVEY

*The Survey was distributed and advertised through the following channels: Arts Faculty Weekly Newsletter (3 weeks), OASIS Instagram and Facebook, Faculty of Arts Instagram stories, Undergrad Digest, various classroom talks, Department Association contacts, and word of mouth.

✓ 4 So, have you ever been, or are you currently involved in students' governance?

234 out of 234 people answered this question



✓ 7 Do you think that OASIS should collect a FAMF from Arts Students?

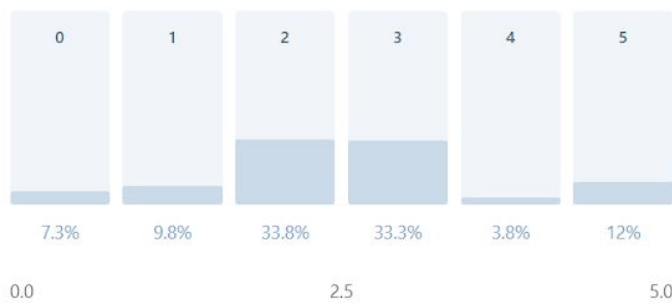
234 out of 234 people answered this question



8 What amount would you prefer for the fee?

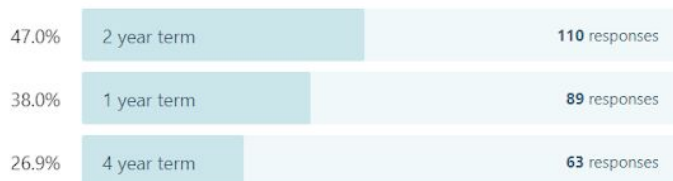
Avg. 2.5

234 out of 234 people answered this question



✓ 9 How often would you support OASIS having its fee renewed

234 out of 234 people answered this question (with multiple choice)



SCHEDULE IV

OASIS FAMF

REIMBURSEMENT FORM



OASIS Faculty Association Membership Fee Reimbursement Form

To receive a reimbursement from OASIS, for the Faculty Association Membership Fee (FAMF), a student must fill out this form. A student is only eligible if they have paid the FAMF as part of their tuition fees, as collected by the Registrar's Office and the Students' Union. The FAMF is a voluntary fee, and filing out this form is the only way to opt-out of payment. The FAMF collects \$3.00 per semester for the fall and winter semester.

Reimbursements will not be granted two weeks after classes commence in September or January.

I _____ [Name], _____ [uAlberta email] request the refund of the OASIS Faculty Association Membership Fee for the _____ academic term.

I give OASIS permission to retain a record of my name, University of Alberta email, and semester of refund for the purposes of confirming my registration with the Faculty of Arts, as well as preventing administrative errors with refunds.

Signature:

Date:

FOR OFFICE USE ONLY	
Received by:	
Date:	

SCHEDULE V

ADDITIONAL INFORMATION

OASIS Constitution: [Here](#)

General Meeting - December 7th, 2020 : [Here](#)

CODA Meeting - December 11th, 2020 : [Here](#)

2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover Kidd

Email katie.kidd@su.ualberta.ca

Action Requested Information Items

Information Items

Abstract

Letters of Support for the SVPC Motion

Attachments



Letter in Support of SVPC.pdf



SG EDIT Letter of Support.pdf



December 10, 2020

Re: Support for the Hiring of the Sexual Violence Prevention Coordinator

Dear University of Alberta Students' Council:

We are writing to you to express our full support in the hiring of the Sexual Violence Prevention Coordinator (SVPC). Sexual violence is one of the most intractable problems of university education. In 2019, sexual violence impacted 11% of Canadian post-secondary students who identify as women and 4% of students who identify as men, and this is a growing concern on campuses.

The hiring of this position has been an advocacy position of the Students' Union, with broad support from the student body, for a number of years. We strongly believe that there is a substantial and unmet need for this role, where an individual would be empowered to identify and help address the gaps in the University's policies, procedures and culture.

The position is important to have one person who can identify and help address the gaps in the support offered by the University and how they can better help survivors; to have one person who serves as a subject matter expert for any sexual violence matter; to respect years of requests from students and subject matter experts; to expand sexual violence prevention and response beyond the Office of the Dean of Students and throughout the campus community; and to centralize and standardize sexual violence prevention and response functions in keeping with the goals of the SET process.

We believe that the SET initiative provides a unique window of opportunity for substantive action, and one that we must take advantage of while the time allows.

We are strongly in favor of the position being funded through a nominal increase of a Mandatory Non Instructional Fee (MNIF) by up to \$3 per student per semester.

Please consider this support in the decision that is being made.

Sincerely,

EDI Task Force Members

December 14, 2020

Aulden Maj-Pfleger
President, Order of Omega - Iota Omicron Chapter

Re: Support for the Hiring of the Sexual Violence Prevention Coordinator

Dear University of Alberta Students' Council:

I am writing to you to express our full support in the hiring of the Sexual Violence Prevention Coordinator (SVPC). Sexual violence is one of the most intractable problems of university education. In 2019, sexual violence impacted 11% of Canadian post-secondary students who identify as women and 4% of students who identify as men, and this is a growing concern on campuses.

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Please consider this support in the decision that is being made.

Sincerely,

A handwritten signature in cursive script that reads "Aulden Maj-Pfleger".

Aulden Maj-Pfleger
President, Order of Omega - Iota Omicron Chapter

2020-21 - Council Submissions

UASU Students' Council Agenda Submission

This form is intended to be used by members of Students' Council to submit items for Council meetings.

Council Meeting Date Tuesday, December 15, 2020

Mover KRAHN

Email alana.krahn@su.ualberta.ca

Action Requested Information Items

Information Items

Abstract

Finance Committee Fall 2020 Trimesterly Report

Attachments



Finance Committee Fall 2020 Trimesterly Re...

Date: 08/25/2020

To: Students' Union Council

Re: Finance Committee 2020/21 Summer Trimesterly Report

Dear Council,

During this Fall semester, as per our mandate, Finance Committee has:

- Contacted all Dedicated Fee Units in order to retrieve budget proposals and reports as required in Bylaw 6200.
- Reviewed budgets and reports, and approved funding for Dedicated Fee Units which have submitted their materials to us.
- Continued to contact Dedicated Fee Units which have not yet submitted their materials.
- Overseen the process for Student Group granting, and approved financing decisions of the granting committee. Thank you so much to the Finance Committee members who were directly involved in the adjudication process!
- Granted approval of the SU Awards deliberations of the granting committee.
- Approved an appeal of a student group who did not receive their grant due to not replying to our granting committee on time.

I would like to thank each member of the Finance Committee for their commitment to our work. If you have any questions as to the content of this report, please do not hesitate to ask.

All the best,

Alana Krahn

University of Alberta Students' Union Vice President (Operations & Finance)
Chair, UASU Students' Council Finance Committee